**ERASMUS+ INTERNSHIP**

**LETTER OF ACCEPTANCE**

|  |  |  |
| --- | --- | --- |
| **TABLE A :Information on the Accepted Student (*To be filled by the student*)** | | |
| Name Surname |  | |
| University | *Üsküdar University* | *TR ISTANBU46* |
| *Istanbul Kültür University* | *TR ISTANBU19* |
| *Kadir Has University* | *TR ISTANBU16* |
| *Marmara University* | *TR ISTANBU05* |
| *Sabancı University* | *TR ISTANBU20* |
| Department / Program |  | |
| Student ID |  | |
|  | | |
| **TABLE B : Information on the Receiving Institution** | | |
| Name |  | |
| Address |  | |
|  | |
|  | |
| Website |  | |
| Economic Sector |  | |
| Organisation Size – Stuff \* |  | |
| *\*Please see the second page for the options of Organisation Size* | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **TABLE C : Information on Internship (*To be filled by the Supervisor at the Receiving Institution*)** | | | |
| Name Surname / Position of the  Intern’s Supervisor |  | | |
| Supervisor’s Contact Details | E-mail |  | |
| Phone |  | |
| Department (*Please indicate if the intern will be assigned to a*  *specific department*) |  | | |
| Intern’s Main Areas of Responsibility (*anticipated*) |  | | |
|  | | |
|  | | |
| Duration of the Internship | Begining Date | | / / |
| Ending Date | | / / |
| Working Hours Per Day |  | | |
| Required Language Knowledge |  | | |
| Skills & Knowledge to be acquired at the end of the  Internship |  | | |
|  | | |
|  | | |
| Signature of the Supervisor | (Signature, Stamp of the Institution) | | |

|  |  |
| --- | --- |
| **ORGANISATION SIZE** | |
| **Code** | **Description** |
| **S1** | Staff 1 to 20 |
| **S2** | Staff 21 to 50 |
| **S3** | Staff 51 to 250 |
| **S4** | Staff 251 to 500 |
| **S5** | Staff 501 to 2.000 |
| **S6** | Staff 2.001 to 5.000 |
| **S7** | Staff more than 5.000 |